

**NEOTIA INSTITUTE OF TECHNOLOGY, MANAGEMENT AND SCIENCE  
LIBRARY**

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**NOTICE**

(No. LIB/01/2019 Date:28.05.2019)

Sub.: Return of semester-wise borrowed books.

All the students of B. Tech and BNS Courses are required to return the semester-wise borrowed books (Book Bank) lent out for 2<sup>nd</sup>, 4<sup>th</sup>, 6<sup>th</sup>, and 8<sup>th</sup> semester on and before 18/06/2019, failing which a delay fine will be charged at the rate of Rs.2/- (Two) per day per book irrespective of holidays. The books will be accepted in the Circulation Counter between 9:30AM and 7:00PM on all working days from Monday to Friday.

Final year students are advised to clear all the Library dues i.e. to pay late fine, if any, lying outstanding and to replace the book, if lost by someone before the issuance of the Clearance Certificate. The Clearance Certificate will be issued on submission of the Library Membership Card.

After issuance of the Clearance Certificate no final year student will be entitled to borrow books from the Library.

Ashok Das

Asstt. Librarian